

## PUBLIC SESSION

### Minutes of a Meeting of the Marown Parish Commissioners held in their Boardroom on Wednesday July 21<sup>st</sup> 2021 at 7.00 p.m.

<b>In Attendance:</b>	Mrs A Lynch	Chairman
	Mr T Miles	
	Mr A Toohey	
	Mr I Maule	Clerk

1. **Apologies** – Mr Sloane.
2. **Conflicts of Interest** – The Chairman read the agreed text. No member notified an interest in any matter on the Agenda.
3. **Visitors** – Messrs Forbes and Lovelady and Mrs Cox, Commissioners elect, attended throughout as observers.
4. **Previous Minutes** – Minutes of the meeting held on June 16<sup>th</sup> 2021 were discussed and approved The Chairman then signed the Minutes as a true record.
5. **Matters Arising not on the Agenda** – The Clerk reported that a draft bye-law had been received since the agendas were posted and that this would be on the agenda for the next meeting.
6. **Planning**
  - 6.1. **Completion Certificates** – The following were noted:
    - 15/07399 – Proposed alterations and extensions at Leafy Rise, Main Road, Glen Vine
    - 18/07279 – Convert sun room to kitchen at 39 Ballagarey Road, Glen Vine
  - 6.2. **Planning Committee** – The following have been notified, Matters in Marown were discussed.
    - 6.2.1. June 28<sup>th</sup> 2021
      - 21/00173 – Agricultural Worker Dwelling at Field 324731 Ballavitchel Road, Crosby
      - 21/00344 – Alterations, Extension and convert garage to ancillary accommodation at 3 Trollaby Lane, Union Mills
    - 6.2.2. July 12<sup>th</sup> 2021
      - 21/00174 – Two Agricultural Buildings and access at Field324368 Top Road, Crosby
  - 6.3. **Planning Decisions**
    - 6.3.1. **Approvals** – The following were discussed:
      - 21/00173 – Farm-worker dwelling at Field 324731. Ballavitchel Road, Crosby
      - 21/00344 – Extension and Convert detached Garage at 3 Trollaby Lane, Union Mills
      - 21/00450 – Detached building in rear garden of 6 Old School View, Crosby
      - 21/00509 – Alterations & 2-storey Extension at Ashtree Cottage, Ballavitchel Rd, Crosby
      - 21/00517 – Extension to replace Conservatory at 25 Ballagarey Road, Glen Vine
      - 21/00522 – Replacement Roof Tiles at Avalon (Uplands), Main Road, Glen Vine
    - 6.3.2. **Refusals** – None notified
  - 6.4. **Appeals and Inquiries** -
    - 6.4.1. 20/01511 – 4 detached dwellings on land north of Cherry Tree Drive, Crosby  
Discussion deferred to Private Session.

- 6.5. **Enforcement** - No active matters
- 6.6. **Building Control** – 4 Eairy Terrace. No progress to report.
- 6.7. **Planning Conditions** – No matters notified.
- 7. **Consultations** – The following were discussed.
  - 7.1. **Area Plan for the North and West** – No new information.
  - 7.2. **Public Libraries** – It was resolved to make no comment.
  - 7.3. **Consultations on Government Website not notified** – It was resolved to make no comment on the following:
    - 7.3.1. Students Award Policy.
    - 7.3.2. Whistle-blowing policy.
- 8. **General Matters and other Correspondence**
  - 8.1. **Remembrance Services** – No member wished to attend the Peel Lifeboat Dedication service.
  - 8.2. **Complaints Procedure** – No progress to report.
  - 8.3. **Mobile and Family Library** – Discussed.
  - 8.4. **Police Public Meeting** – Mr Miles would attend.
- 9. **Highway Matters**
  - 9.1. **Ballabeg Grove** – No further contact. It was resolved to dopt the name Greeba Grove for the second phase with numbering from the Greeba Avenue end. Hartford Homes Limited would be informed.
  - 9.2. **Heritage Trail** – Signage not yet installed t picnic site. Mr Miles reported that there was no sign of extraneous litter.
  - 9.3. **Waste bins on Public Rights of Way** – It was noted that any should be within easy access of the public roadway to enable them to be services by contractors. Sites on the Heritage Trail adjacent to Old Churn Road (east side) and Glen Darragh Road (either side) were identified. Other roadways crossing the trail in the Parish are not adopted and there had been an earlier objection to servicing a dog bin at Coolingal Lane.
  - 9.4. **Domestic Hedges** – A property on the Main Road was identified s having hedges extending beyond the boundary. The Chairman would visit.
  - 9.5. **Parking Restrictions** – It was noted that the restrictions on Old Church Road are not being observed or enforced. Mr Miles would raise this matter at the Police meeting.
- 10. **Community Issues**
  - 10.1. **Ballagarey Open Spaces Adoption Process** – Mr Miles undertook to arrange a site meeting with the new Board members at an early date.
  - 10.2. **Website and Social Media** – Mr Toohey indicated the he would be happy to maintain the website content without charge after le4aving the Board. This offer was accepted with thanks. The Clerk asked that Mr Toohey be removed from recipients of the Contact Form which facility had been established when the forms were not being received by manx.net addresses. Mr Toohey undertook to so this.

10.3. **Ballawilleykilley Play Area** – No progress.

10.4. **Public Toilets** – The Chairman is in recent receipt of a price for automatic door locking. This would be discussed at the next meeting. Demolition of the redundant block is awaiting the pleasure of the appointed contractor.

10.5. **Sit and Chat bench** – Report from supplier with costs discussed. It was resolved to seek prices from OMS and Martyn Kissack Limited. Chairman to pursue.

11. **Any Other Business** – None

12. **Date and time of next meeting**

Wednesday August 18<sup>th</sup> 2021 at 7pm in the Hall Caine Pavilion.

There being no further business the Chairman closed the public session at 2005

Signed .....  
Chairman

Date.....

## CONFIDENTIAL SESSION

### Minutes of a Meeting of the Marown Parish Commissioners held in their Boardroom on Wednesday July 21<sup>st</sup> 2021

**In Attendance:** Mrs A Lynch                      Chairman  
Mr T Miles  
Mr A Toohey  
Mr I Maule                                      Clerk

#### 1. Apologies – Mr Sloane

2. **Previous Minutes** – Minutes of the meeting held on June 18<sup>th</sup> 2021 were discussed and approved. The Chairman then signed the Minutes as a true record.

#### 3. Matters Arising not on the Agenda.

##### 3.1. Planning Appeal 20/01511 – 4 detached dwellings on land north of Cherry Tree Drive, Crosby. Deferred from Public Session.

The Chairman read from a discourse between herself and the Planning Office and Cabinet Office concerning the designation of the land. The latter admitted a cartographical error which had not been spotted causing the entire field rather than the extent of the current estate to be shown as for Residential use. The error was acknowledged but the time for formal legal appeals has passed; so Cabinet Office say that nothing can be done. It was noted that a similar error had shown the entire field to be not zoned for Residential use when the Approval in Principle matter (15/00775/A) had been considered but that, as this had not been formally changed, the omission was seen as a mistake which could be ignored. It was noted that the developer had been precise about the area desired and that this was the area zoned for Residential use approved by 15/00775/A and whose main redeeming feature noted by the Planning Appeal Inspector was its “nice wavy edge”. The Developer now appeared to wish to take advantage of this latest error and the Planning Officer had made no reference to it in the report although it was highlighted in the submission approved by the Board in respect of this Appeal. It was noted that there were outstanding legal matters in relation to the Area Plan one of which is from the Appellant in this case.

Following further discussion, it was resolved that a formal complaint should be submitted to the Tynwald Commissioners for Administration seeking a correction of the error and that an adjournment should be sought pending the completion of the investigation and hopeful remedy of restoration of the area as intended. It was resolved that there would be no attendance at the Appeal Hearing.

#### 4. **Planning Applications** - The following were discussed:

- 21/00724 – Sewage and Drainage Works at Crosby Meadows, Main Road, Crosby

It was noted that there was no “Balancing Pond” discussed at the original planning stage and it is not clear why one is now required. It was noted and deplored that the pond appears to have been part-constructed already. Concern was expressed about the flood risk from the pond and continuing maintenance. It was resolved to submit accordingly.

- It was resolved to make no further comment to the following amended plans

21/00173 – Agricultural Worker Dwelling, Ballavitchel Road, Crosby (amended)

21/00174 – Two Agricultural Buildings and new access at Field 324368: Top Road, Crosby

21/00426 – Stables at Ballacallin Beg, Foxdale Road, Garth (amended)

21/00544 – Agricultural Building at Ballacallin, Foxdale Road, Garth (Amended)

- It was resolved to make no objection to the following:
- 21/00567 – Remove chimney and replace roof tiles at Byways, Glenlough Circle, Glen Vine
- 21/00574 - Remove chimney and replace roof tiles at 8 Ballagarey Road, Glen Vine
- 21/00704 – Extensions at Vaujany, Clanna Road, Braaid
- 21/00708 – Install ATM t Retail Unit, Crosby Meadow, Crosby
- 21/00722 – Detached Double Garage at 15 Cherry Tree Drive, Crosby
- 21/00734 – Alterations, Porch and Extension at Garth Cottage, Garth Road, Crosby
- 21/00771 – Alterations, Rear Extension, Detached double garage and extend driveway at Ambleside, Main Road, Glen Vine
- 21/00761 – Alterations, Replacement Garage Door with windows and access ramp at Oak Lea. Westmead, Glen Vine
- 21/00769 – Single storey Rear extension at 7 Ballagarey Close, Glen Vine

## 5. Meetings

- 5.1 Peel and Western Housing** – Meeting on July 7<sup>th</sup> and 14<sup>th</sup> 2021 attended by Mr Miles who reported that the overspend on Block C is to be funded from reserves. Boiler problems have been resolved. A series of interviews is taking place for staff vacancies.
- 5.2 Civic Amenity Site** – Meeting on July 14<sup>th</sup> 2021 attended by the Chairman who reported that 74% recycling in June had been achieved with over 335000 tons of waste received. Metal income was £4754.90. The education trailer is busy for the next few weeks with a visit to the Port Erin Beach event scheduled for the next weekend. Site access is currently restricted for reasons of public health.
- 5.3 Swimming Pool**
- 5.3.1** Meeting on May 4<sup>th</sup> 2020 – Minutes noted.
  - 5.3.2** Meeting on April 26<sup>th</sup> 2021 – Minutes noted.
  - 5.3.3** Meeting on June 7<sup>th</sup> 2021 - Minutes noted.
  - 5.3.4** Meeting on June 7<sup>th</sup> 2021 (AGM) – Minutes noted.
  - 5.3.5** No information on any subsequent meeting.
- 5.4 Western Neighbourhood Policing Team** – Meeting on July 1<sup>st</sup> 2021 attended by Mr Miles whose circulated notes were discussed.
- 5.5 Municipal Association**
- 5.5.1** Meeting on May 27<sup>th</sup> 2021 – Minutes noted.
  - 5.5.2** Meeting on June 24<sup>th</sup> 2021 attended by the Chairman who reported that the format was a “question and answer” session with no guest speaker.
- 5.6 Marown Parish Community Care** – No meeting has taken place.
- 5.7 Waste Working Group** – No meeting has taken place.

## 6. Advocates Searches – The following were noted:

- Callin Wild – 22 Woodlea Villas, Crosby
- Carters – Bridge House, West Baldwin
- Paterson Property Law – 14 Glen Vine Park, Glen Vine
- Bridson Halsall – Marnoch, Garth Road, Crosby

**7. Financial Matters**

- 7.1. Transaction Statement for June 2021 was discussed and approved.
- 7.2. Rates – Second Supplemental List noted.
- 7.3. Off-site Document Storage – Proposal from Doxbond Limited discussed and approved.
- 7.4. Draft Internal Audit Report – Office Manual requires updating and it was noted that there is no “Business Continuation Plan”. Following a discussion, it was resolved that the existence of the Manual seemed to be the limit which could be achieved for this. It was noted that both matters were listed as low risk and that there was no matters of Medium or High Risk.

**8. Trees and High Hedges Act - No active cases.**

**9. Any Other Business**

9.1. A discussion took place on the acquisition of a new office computer. The Clerk indicated that the existing machine is in good order though now some 10 years old. It was considered that steps should be taken to update and the Clerk would make enquiries of Mannage IT for a new MacBook. It was resolved that the existing machine has no value and could be disposed to the care of the Clerk with data removed. Mr Toohey suggested that two daily back-ups should be taken for addition security. This was approved and a second external hard0drive would be obtained.

**10. Date and Time of Next Meeting – Wednesday August 18<sup>th</sup> 2021 immediately following the Public Session.**

There being no further business the Chairman closed the meeting at 2130

Signed: .....  
Chairman

Date: .....